

COALITION Board Meeting Minutes

August 31, 2016

Oacoma Community Center

Oacoma, SD

MEMBERS PRESENT: Margot Burton, Joanne Cleveland, Lorri Bohm, Tom Kober, Matt Cain, Colleen Moran, Dave Scherer and Jack Mortenson.
MEMBERS ABSENT: John Baxter. **STAFF PRESENT;** Shelly Pfaff.
OTHERS PRESENT: Interpreter – Rick Norris.

OPENING ACTIONS: WELCOME - Margot called the meeting to order at 12 Noon by welcoming everyone. APPROVAL OF AGENDA_– Margot asked if there were any additions or changes to the agenda as presented at this time. Lorri asked to add an item about sending “thank you notes” to a couple of individuals retiring who have worked on behalf of people with disabilities for many years. Shelly asked to add an item about recognition of a board member. **MOTION TO APPROVE THE AGENDA AS AMENDED – MADE (M), SECONDED (S) AND CARRIED (C).** APPROVAL OF MINUTES – Margot checked to see if all had received and reviewed the minutes from the April meeting. She called for any changes and upon hearing none – **MOTION TO APPROVE THE APRIL MINUTES – MSC.** At this time Margot invited Shelly to provide the Executive Director’s Report.

EXECUTIVE DIRECTOR’S REPORT: DRS-BVR/SILC AGREEMENT – Shelly reported that we expect the announcement of a new RFP for future years will be out some time in early 2017. We are not aware of any major changes, but we will have to wait and see once it is posted. A few questions were asked about this agreement to which Shelly responded. DRS/BT AGREEMENT – Shelly shared that this agreement does not have to go through an RFP process. She expects conversations about a new agreement will take place around February or March. We do know that some hours will be deducted that are presently in support of managing the FTW website, as DRS leadership has indicated this change will happen since they are relying on the Ability for Hire website for outreach. We have been invited to bring forward any other activities we feel might fit within the realm of this agreement. Shelly invited Board members to share their

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ideas on such activities. BRIDGING SOUTH DAKOTA – This is the project addressing the intersection of disability services and sexual assault/violence services. The collaboration has received approval of a “no-cost extension” so it will now continue through September of 2017. There is also some conversation going on between the Network Director and Shelly about Coalition staff possibly taking on a greater role within the grant project for the remainder of the project. We will be seeking continuation funding, as our work is far from over. Colleen shared thoughts concerning how we might get into providing training to law enforcement e.g., law enforcement academy, training in developing policy that is inclusive and disability as a part of crisis intervention training – services we can provide for a fee for service. Shelly will be speaking further with Colleen about these ideas. COUNCIL ON DEVELOPMENTAL DISABILITIES GRANTS – Shelly shared that we just received the RFPs for these grants, and they are due the end of September. They are the one that supports the South Dakota Advocates for Change and Outreach and Support Activities of the Council. Shelly and Colette will be doing the primary work on writing these applications. DARE TO DREAM – The final Dare to Dream Event will be in Rapid City on October 15th. It is a one-day event. A question was asked as to “why” it is the final one. Shelly explained that the planning committee members felt it has run its course, and it’s time to move on to other opportunities. REV UP PROJECT – Shelly reported that this has been a good collaborative effort between SD Advocacy Services, the Council on DD, the Center for Disabilities and us. It has been hard work – doing something collaboratively is harder than talking about it. She hopes it might be a model for future efforts – sharing of resources, personnel and acclaim for the efforts.

FINANCIAL PICTURE: FY2016 BUDGET – Shelly reported that the picture is better than last year at this time. At this time last year, our financial statements showed us for the year at (\$5,000+) and this year they are showing us at \$41,000 – definitely on the right path of correction. She feels it is still much too early to change course, so she recommended no change to staffing levels at this time. If something significant happens, a new major grant/funding source comes our way, we can then reconsider changes to staffing levels. Several board members concurred with the recommendation, and they were grateful to hear of the positive turn in our financial picture. FY17 STAFF SALARY ADJUSTMENTS – Shelly explained

that our current policy on staff salary adjustments is that we follow what the State does for its employees. During the past legislative session, State employees received a 2.7% cost of living increase. If we are to follow our policy, this is the time to make that decision. Shelly handed out a sheet showing the current and proposed salaries for each position, as well as fringe benefits currently provided to staff. **MOTION TO PROVIDE A 2.7% COLA TO ALL STAFF POSITIONS AS OF OCTOBER 1, 2016 – MSC.** Shelly will convey this to the other staff via letter and ask Margot to do likewise for her. FUNDRAISING – RAFFLE – Margot introduced this topic stating it is time to make decisions and move forward. Much conversation followed on aspects e.g., type of item, number of tickets, cost of tickets, means of publicizing/marketing, when. The final outcome was **MOTION THAT TOM, MATT, DAVE, LORRI AND SHELLY FORM A RAFFLE COMMITTEE – MSC.** The committee met on a break that followed, and they agreed to meet via conference call on September 15th at 11 a.m. to get the process moving. They will report back to the full board on their activities. SDCF GRANT PROPOSAL(S) – Shelly shared that a letter of intent had been submitted relating to the growth and expansion of the disability advocacy network. She had hoped to have heard by now, but had not. She will be in touch once word is received... Work will also be done on a different proposal focused more on leadership development and/or first responders and crisis intervention.

MEMBERSHIP SURVEY RESULTS: Discussion focused on what we might take from the results the number of responses was 30 – which is about a 20% response rate – but seems low. Consensus on the primary take-away points was that the Coalition needs to continue, and it should continue to be a membership organization.

BALLOT MEASURES – WHERE DO WE STAND: A significant dialogue occurred on this item. It focused on the risks and the value of taking or not taking positions. The importance of having a thoughtful process and definitive criteria for making such decisions. In order to move forward on this topic, **MOTION TO SUPPORT INITIATED MEASURE 21 AND OPPOSE CONSTITUTIONAL AMENDMENT U – MSC.** It was not carried by a unanimous vote but a majority vote. Colleen and Shelly agreed to work together to review the bylaws for potential revisions.

SD NON-PROFIT CORPORATION ACT: Shelly asked Colleen to address this topic. Colleen reported that she believed we needed to take two actions at this time. One is to pass a motion approving any previous board and membership actions completed via electronic and/or telephonic means in the past. The second item needed was to pass a motion stating it is acceptable to conduct business via electronic and/or telephonic means between now and when our bylaws and other documents are revised to reflect acceptance of action completed via these methods. **MOTION TO APPROVE ANY PREVIOUS BOARD AND MEMBERSHIP ACTIONS TAKEN VIA ELECTRONIC AND/OR TELEPHONIC MEANS – MSC.** **MOTION TO APPROVE ANY FUTURE ACTION BY BOARD AND MEMBERSHIP COMPLETED VIA ELECTRONIC AND/OR TELEPHONIC MEANS UNTIL OUR BYLAWS REFLECT THIS AS AN ACCEPTABLE MEANS OF CONDUCTING BUSINESS OF THE ORGANIZATION – MSC.** Colleen and Shelly will include this as part of their work on proposing revisions to the bylaws and any other appropriate organizational documentation e.g., articles of incorporation.

CSPs OF SD – DSP CREDENTIALING PROPOSAL: Shelly had mailed out information on this matter. She shared that there had been a request to provide a letter of support to their application to the Council on DD, but due to the timing, she was unable to provide one. There was no need for action at this time. Shelly did ask the board to consider whether it wants to have a policy regarding letters of support. No decision was made on this matter at this time.

OTHER BUSINESS: GAME, FISH & PARKS COMMUNICATION – Shelly reported on communication between us and the Department of GF & P on the lack of closed-captioning on a new film being shown at the new Custer State Park Visitor Center. She will be forwarding this information to SDAD. SECRETARY OF STATE COMMUNICATION – Shelly shared a letter received from Secretary Krebs and her response. It was in regard to promoting the availability of the Ballot Questions booklet in accessible formats. ANNUAL MEETING – A reminder was made that our annual meeting will be September 29th at 11 a.m. (CT) via conference call. THANK YOU – Lorri asked that we send “thank you” notes to Elaine Roberts and Daryl Kilstrom

for their years of service to people with disabilities. Both are retiring. Consensus was the staff will send these on behalf of the organization.

CLOSING ACTIONS: SCHEDULE NEXT MEETING – It was decided to hold the next meeting as a face-to-face meeting. It is set for October 26th at the Oacoma Community Center from 12 noon to 3 pm (CT). The following meeting – possibly the next two – will be held via DDN or conference call. ADJOURNMENT – Hearing no other business, Margot thanked all for their participation. **MOTION TO ADJOURN – MSC.** Meeting adjourned at approximately 3 pm.